

What Is Sentence Case?

In sentence case, only the first word and any proper noun in a title, heading, or subheading are capitalized. In other words, the first letter of the first word and the first letter of any proper noun are capital letters. The following title is represented in sentence case.

What to capitalize in sentence case

In this title, the first letter of the first word—W in What—is a capital letter.

Look at this title containing a proper noun

The technological history of Japan

Here, the first letter of the first word—T in The—and the first letter of a proper noun—J in Japan—are capital letters.

What Is Title Case?

In title case, the first letters of all words—except those given below—are capitalized.

The following words should not be capitalized:

- Articles (a, an, and the)
- Coordinating conjunctions (for, and, nor, but, or, yet, so—FANBOYS)
- The words to and as
- Part of a proper name that is lowercased in the text (e.g., de and von)
- Prepositions, except when they are stressed (e.g., **through** in **A River Runs Through It**) or are part of a Latin expression used adverbially or adjectively (e.g., **In Vitro**)

The title given below is represented in title case.

What Should Not Be Capitalized in Title Case

Here, **in** is not capitalized because it is a preposition.

Look at the following subheading represented in title case:

Analysis of the Crystal Structure by Using Method A

Here, **of** and **by** are not capitalized because they are prepositions and **the** is not capitalized because it is an article.